



Terms and Conditions

These terms and conditions are put in place to ensure that the dance schools can be run as smoothly and efficiently as possible. Please take a moment to read the terms and conditions and keep them for your records. If you have any questions about anything stated below, please contact the dance school. You will have had the option to read this online as well and signed for it electronically. This is just for your reference.

Fees

Fees must be paid by the first week of every term. You will be billed accordingly at the end of each term. Invoices will be sent via email. We accept payment by BACS transfer or GoCardless, which is our preferred method of payment. **We no longer accept cheque payments.**

Bank details for fees are:

Please reference your son/daughters full name when paying your fees.

Account Name: Inspire Academy of Dance

Account Number: 41434896

Sort code: 40-24-37

Joining fee

On your first invoice you will be required to pay a £15.00 joining fee. This will include your dance school t-shirt which will either be given to you in class or posted.

Notice Period

Parents/guardians must provide a written notice of withdrawal at least six weeks prior to the end of the current term. This is considered a half-term notice. School holidays do not count as part of the notice period. Notice should be submitted via email to office@inspireacademyofdance.co.uk. Class fees are non-refundable if notice is not given within the required timeframe. If notice is given within the specified half-term period, the following term's fees will not be charged. If notice is provided less than six weeks before the end of the term, the parent/guardian is responsible for paying the fees for the following term. Any costume or performance fees already paid will not be refunded if notice is given after these items have been ordered or arrangements have been made.

In cases of serious illness or other extenuating circumstances, Inspire Academy of Dance may consider waiving the half-term notice requirement. Supporting documentation may be required. Requests for waivers should be submitted in writing to the office@inspireacademyofdance.co.uk.

Discounts and offers

Inspire Academy of Dance offer a 10% discount of additional classes and siblings. The first class would be full price and then any subsequent classes would be discounted. All offers that the dance school promote are subject to availability and specific terms and conditions will apply.

Absence

We regret that refunds and deductions to fees will not be given due to the odd class being missed or holidays and illness. Only under extreme circumstances would this be considered.

Examinations

Ballet, Modern and Tap examinations are all taken with the ISTD (The Imperial Society of Teachers of Dancing). It is not compulsory for your child to take exams if they do not wish to. We feel that dance is to be enjoyed and if this is affected by exams then the decision can be made not to participate in exams.

Mobile Phones

Mobile phones should be turned off or switched on silent when in class.

Disabilities

Please inform us when joining the dance school if your child has any disabilities or illnesses that you feel we should be aware of. This is to ensure safe and effective teaching.

Contact

From time to time we may want to advertise new classes and events, which we will send you via email. We also send our school newsletters via email, which we feel, is efficient and environmentally friendly. Please check our GDPR policy if needed.

Uniform

Uniform is available to purchase through our very own online dance shop. Once purchased, uniform should be worn at all times and specific to the dance genre your child is attending. 'Inspire Academy of Dance' logo merchandise can also be purchased from our website. Orders for our logo uniform are only down once every half term.

Hair/Jewellery

Please ensure hair is off the face and back for class. Other arrangements will be made for show and exams. Hair must be, where possible, in a ballet bun for all our ballet classes. Due to health and safety it is required that students do not wear any jewellery other than stud earrings.

Behaviour

Inspire Academy of Dance, will not tolerate bad behaviour and students must have a mutual respect for other students and their teachers. Dancing is to be enjoyed and we hope to provide a fun environment for them. The dance school has the right to ask for a pupil to be removed from the class or school.

Punctuality/Attendance

Please ensure your child arrives on time for class in the correct attire. If there is continuous absence to class, we may have to withdraw your child from class.

Shows

Students may be required to purchase costumes for the schools show or other such events. You will be informed of this in plenty of notice and we will try our best to keep costume prices to a minimum.

Cancelled Classes

If we have to cancel classes for any reason, a text message will be sent to all the parents or carers of the classes. We will then follow up this up with an email to confirm the reasons for the cancellation (staff illness, issue with the venue) and also confirmation whether the class will be rescheduled and when this would be or if we will be issuing a credit for the following term.

In a case where cancellations are out of our hands (weather issues or like the recent COVID-19 pandemic) credits or rescheduled classes may not always be possible but Inspire Academy of Dance will endeavour where possible to offer one of these two solutions.

Confidentially

All personal information given to the school will remain completely confidential and only viewed by the owner and admin staff of the dance school.

Photography

When signing our enrolment form, you are asked if you give permission for your child to have their photo taken

for marketing and advertising reasons. Our bi-annual dance show is also filmed and photographed. We really hope that you can agree to this but if for some reason you do not, please ensure you mark that you do not wish for us to take photos. Every student that takes part in our shows, however will be filmed.

Our teachers

All of our teachers have their own insurance, DBS checks and correct experience and teaching qualifications to teach your child's chosen classes.

When signing our enrolment form online you are agreeing to all of the above unless we are informed otherwise and then this will be discussed. It is really important that you understand that the dance school require half a terms notice if you wish to leave, that fees are due by the end of the first week of term and that photography may be taken within classes and productions.