



Party Checklist

When booking your party:

Complete online booking form

Pay deposit to Inspire

Book your chosen venue

(if opting for our dance studio in Copthorne, we will secure this for you)

Pay your balance 7 days before the party

Things you may want to remember:

Balloons, banners and party decor

Plates, cups, napkins, tablecloths

Party food, snacks and drinks

Food platters and bowls

Birthday cake (napkins, candles & knife)

Party bags or sweet cones